

This document is to help you, as a municipal official, better understand the legislative process at the Arizona State Capitol. As always, the League's legislative staff is here to support you. You can contact us anytime at 602-258-5786 or league@azleague.org.

LEGISLATURE 101: AN INTRODUCTION TO LAWMAKING AND THE CAPITOL

HOW A BILL BECOMES LAW

Each session state legislators introduce approximately 1,200 bills, nearly a quarter of which have some relevance to cities and towns. Bills start in either the House or the Senate, depending upon who sponsors the bill. Senate bills start with "1001," House bills start with "2001" and are then numbered sequentially. Although there are some differences in how each chamber operates, the basic process is the same. There are six sequential steps that take place in each.

1) Bill Assignment - A bill is "first read" on the floor and then assigned to a committee based on subject matter.

2) Committee - Committees are comprised of members from each party, with the majority party having the most seats. This is the only step in the entire legislative process that is truly "open to the public" for comment. Members of the committee may offer amendments to change the language of a bill. If a bill fails here, it is essentially "dead," although there are methods available to resurrect it. If a bill passes, it proceeds to the Rules Committee.

3) Rules Committee - Every bill must go through the Rules Committee for legal review, discussing whether the bill is constitutional, germane with existing statute and in the proper format. The committee does not give a bill a pass or fail recommendation. Following the review by the Rules Committee, the bill moves to discussion among the party caucuses.

4) Caucus - The members of each party meet to review bills and the "party position" is vetted. No formal action takes place.

5) Committee of the Whole (COW) - The entire chamber comes together for a floor debate. At this point committee amendments as well as floor amendments are formally offered and adopted. Discussions can be a few minutes or several hours. In COW, a voice vote is used.

6) Third Read - All changes adopted in COW are engrossed into the bill and prepared for a final vote. This vote is electronically tallied. Like the committee process, if a bill fails on third read it is considered "dead" with the possibility of procedural resurrection. If it passes, the bill then goes to the other chamber and the same steps are repeated.

2019 SESSION TIMELINE

Monday, 1/14 - Session begins

Thursday, 1/17 - 7-bill limit in House begins

Monday, 2/4 - Senate bill introduction deadline

Monday, 2/11 - House bill introduction deadline

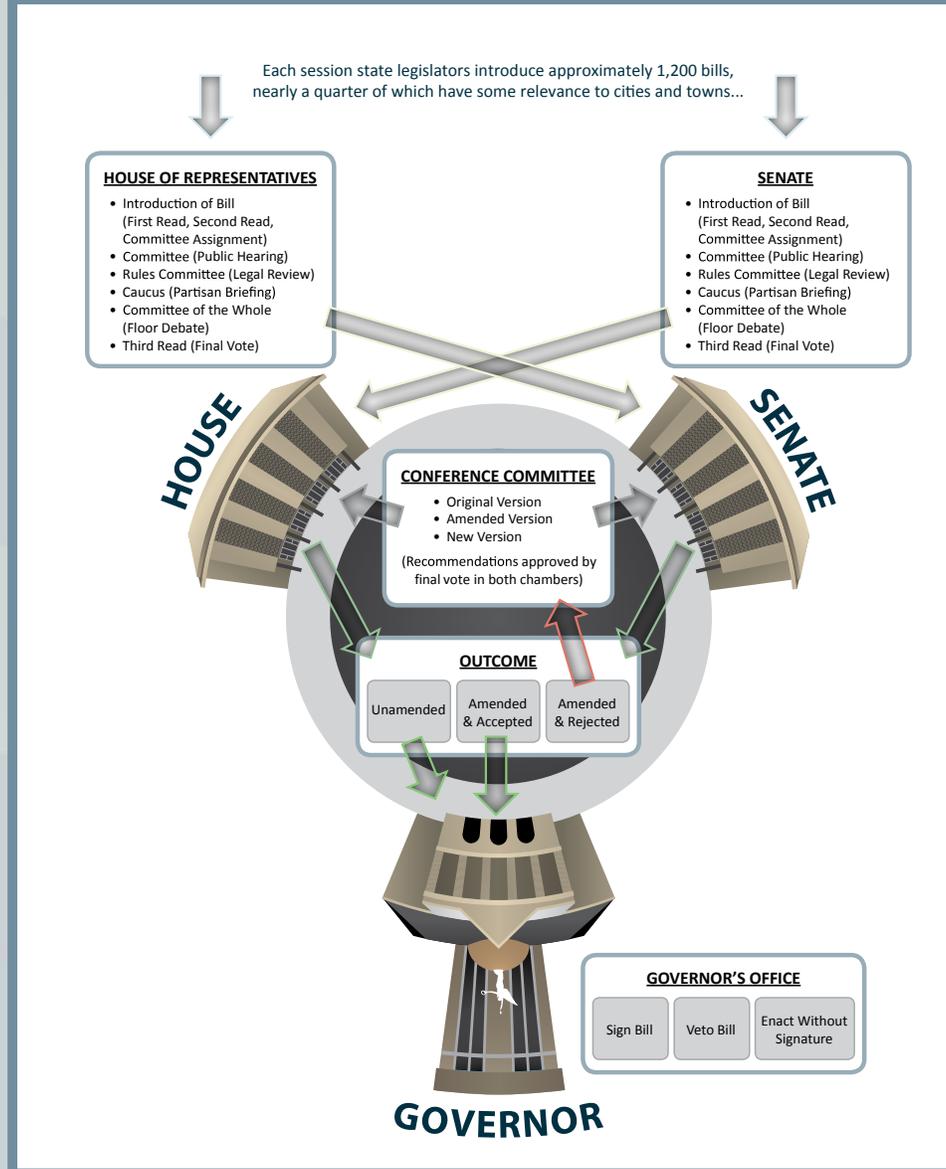
2/18-2/22 - Last week to hear bills in chamber
of origin

3/25-3/29 - Last week to hear bills in opposite chamber

Friday, 4/19 - Last day for conference committees

Tuesday, 4/23 - 100th day of Session

HOW A BILL BECOMES A LAW IN ARIZONA



If a bill passes both chambers without any amendments, it goes straight to the governor's office. If a bill is approved in one chamber, amended in the other chamber, and that amendment is approved by the sponsoring chamber, the bill will advance to the governor's office. However, if the sponsoring chamber does not approve of the amendment adopted, it will be assigned to a conference committee. This committee is made up of members from both chambers designated by the speaker of the House and president of the Senate who will work towards a version of the bill amenable to both chambers. If a chamber rejects the committee's recommendation, the bill is considered "dead." If a bill is amended by a conference committee it is then final read by both chambers. If it passes final read, it is transmitted to the governor's office.

Once a bill is in the governor's office, he or she can sign it into law, veto the bill or allow the legislation to become enacted without his or her signature.

Bill language, hearing schedules, live feeds and status information are available at the Arizona State Legislature's website; www.azleg.gov.

During the session League staff spends countless hours at the legislature tracking bills. We encourage our members to stay abreast of legislative issues impacting cities and towns through our weekly **Legislative Bulletin** and by contacting the League at 602-258-5786 with any questions you have. Additionally, the League has a **legislative bill monitoring** page available on our website that provides more detailed information about the bills League staff is actively tracking. You may also sign up to register your opinion on legislation at the legislature's website using the Request to Speak system. Contact the League for assistance in accessing this feature.

A LOOK AT THE EXECUTIVE AND LEGISLATIVE BRANCHES FOR 2019



**Governor of Arizona –
Doug Ducey**

The governor is the chief executive officer of the state and is in charge of the executive branch of government.



**Speaker of the House –
Representative Rusty Bowers**

The speaker oversees the House and acts as the chamber's liaison to the governor and the Senate president.



**Senate President –
Senator Karen Fann**

The president is in charge of the Senate and acts as the chamber's liaison to the governor and the speaker of the House.

HOUSE OF REPRESENTATIVES



**Majority Leader –
Representative Warren Petersen**

The majority leader oversees their party's caucus, after the speaker.



**Assistant Minority Leader –
Representative Randy Friese**

The assistant minority leader oversees their party's caucus, after the minority leader.



**Majority Whip –
Representative Becky Nutt**

The majority whip gathers the necessary votes on a bill for their party.



**Minority Co-Whips –
Representative Athena Salman
Representative Reginald Bolding**

The minority co-whips gather the necessary votes on a bill for their party.



**Minority Leader –
Representative Charlene Fernandez**

The minority leader oversees the minority caucus and is the main liaison to the majority leadership.



A LOOK AT THE EXECUTIVE AND LEGISLATIVE BRANCHES CONT.

STATE SENATE



**Majority Leader –
Senator Rick Gray**

The majority leader oversees their party's caucus, after the president.



**Minority Co-Whips –
Senator Lisa Otondo
Senator Jamescita Peshlakai**

The minority co-whips gather the necessary votes on a bill for their party.



**Majority Whip –
Senator Sonny Borrelli**

The majority whip gathers the necessary votes on a bill for their party.



**Minority Leader –
Senator David Bradley**

The minority leader oversees the minority caucus, and is the main liaison to the majority leadership.



**Assistant Minority Leader –
Senator Lupe Contreras**

The assistant minority leader oversees their party's caucus, after the minority leader.

LEADERSHIP BIOGRAPHIES



Governor Doug Ducey was born and raised in Toledo, Ohio. He moved to Arizona in 1982 to attend Arizona State University where he graduated with a degree in finance. He began a career in sales and marketing after graduating and later became partner and CEO of Cold Stone Creamery. He was elected to serve as Arizona State Treasurer in 2010 where he oversaw more than \$13 billion in state assets and served as an investment manager for local governments.

Governor Ducey and his wife Angela have three sons and reside in Paradise Valley.



House Speaker Rusty Bowers is a fourth generation Arizonan. His family settled in the White Mountains, and he spent his formative years in Prescott where his father was a teacher and coach at Prescott High School. Rusty attended Mesa High School where he graduated with honors and later attended Mesa Community College, Arizona State University, and Brigham Young University.

Rusty has had an active career in construction, education, the legislature and as a professional artist who is well-known for his outstanding talents, skills and diverse artistic ability. He is a renowned artist in many mediums including, pencil, watercolors, and oils; he is also a remarkable sculptor of wood, clay, bronze and other materials. Many of his drawing, paintings, and sculptures are on display throughout the United States.

Rusty and his wife, Donetta, live in Mesa and have seven children.



House Minority Leader Charlene Fernandez earned a bachelor's degree in education from Northern Arizona University. She is an educator and was elected to the Yuma Union High School District Governing Board, serving as president and vice president.

Charlene also worked for Congressman Ed Pastor for 12 years, coordinating constituent services for the western portion of then Congressional District 2, and served in a similar capacity for Congressman Raul Grijalva. This experience led her to becoming a consultant for a software company that produced a Constituent Management System for the U.S. House of Representatives. Charlene later served Governor Janet Napolitano as a liaison for the Arizona Department of Environment Quality in Yuma County. Charlene also devotes time to local charities serving on boards and lending her experience to their challenges.

Charlene and her husband, Sergio, have three children: Brian, Carlye, and Lisa. She and her husband reside in central Yuma less than two miles from where she was raised.

LEADERSHIP BIOGRAPHIES CONT.



Senate President Karen Fann was elected in November of 2016 to represent Legislative District 1, which covers 8,000 square miles throughout Yavapai County and portions of Maricopa County. She previously served this district from 2011 to 2016 as a State Representative. Karen moved to Prescott at the age of four and has been a life-long Republican. Senator Fann currently serves as Senate President and the chair of the Senate Rules Committee.

Karen is the owner and CEO of a highway construction company specializing in the installation of guardrail and signs throughout Arizona, which recently celebrated its 35th business anniversary.



Senate Minority Leader David Bradley is serving as the Senator for Legislative District 10 in Tucson as well as chief development officer of La Frontera Arizona and a licensed counselor. He is the father of four and the grandfather of seven. A Navy veteran, David has been working in child welfare and mental health services for over thirty years, practicing as a mental health therapist and administrator throughout southern Arizona.

David holds degrees in management, education and counseling, and is the author of two books, "Management by Essay" and "Politics by Essay, Pursuits of Justice".

YOUR VOICE AT THE CAPITOL

2019 STATE LEGISLATORS

At the beginning of each legislative session the League compiles up-to-date contact information for each of Arizona's 30 state senators and 60 state representatives in order to facilitate lobbying efforts for cities and towns. The information includes the following:

- the name of each Senator and Representative including the district and the cities and towns they represent
- the Capitol address and toll-free number (listed below)
- legislators' office phone numbers and email addresses

The Legislature's website is a resource for viewing legislative information and may be accessed at www.azleg.gov. Using the links provided on the web page you may view brief biographies of legislators and the list of committees they serve on, access complete texts and the status of legislation and amendments, and log in to the *Request to Speak* system. Summaries of each bill may also be found on this site once the bill has been assigned for a committee hearing.

The League offices are always available for your use during the legislative session. The League facilities provide a convenient place for meeting with legislators, particularly for municipal officials outside the Phoenix metropolitan area.

We hope the list will be helpful to you in contacting your legislators on all issues of major municipal concern. Please feel free to contact the League staff should you have any questions regarding legislation or contacting your legislators.

If you wish to reach a legislator by mail at the Capitol, simply address the correspondence to:

The Honorable Senator's Name
State Senator
1700 West Washington Street - Senate
Phoenix, Arizona 85007

The Honorable Representative's Name
State Representative
1700 West Washington Street - House
Phoenix, Arizona 85007

Toll-free number: 1-800-352-8404



SENATOR**REPRESENTATIVES****CITIES/TOWNS****DISTRICT 1**

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Chino Valley, Dewey-Humboldt,
Peoria, Phoenix, Prescott,
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